

I ALREADY HAVE A SCRUMS ACCOUNT

If you already have a **SCRUMS** account, you can login to your existing **SCRUMS** account to create your Match Official profile.

If you don't have a **SCRUMS** account, before creating your Match Official Profile, you will first need to register on **SCRUMS**. Separate guidance for this process can be found <u>here.</u>

STEP 1

To navigate to the **SCRUMS** login / registration page, please follow the link below; <u>https://scrums.scottishrugby.org/login</u>

To Login, enter your email address and password. Then, click the 'Login' button.

Email Password Remember Me	
Forgot Password? Log in -> Not a member already? Register Here Access a Youth Account Parent Access	

PLEASE NOTE: If you have an existing **SCRUMS** account you **DO NOT** need to register a new **SCRUMS** account to create a Match Official Profile.



STEP 2

From the **SCRUMS Dashboard** navigate to '**My Profiles**'. This is available from the sidebar and **SCRUMS** dashboard tiles, as highlighted.



From the '**My Profiles**' page select the '**Create Coach/Match Official Profile**' tab at the top of the screen.

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G GAUNDONE	*					
DASHBOARD		Tommy A Wright	Player Profile	Create Coach / Match Official Profile		
		Personal Details				



STEP 6

Please select 'Match Official' from the options available.

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G	GAINCONE			
龠	DASHBOARD			
H	CLUBS & SCHOOLS	Coach / Match Official Registration		
	MY CLUB / SCHOOL			
ř.	MY PROFILES		Please Indicate Which Role(S) You Would Like To Register As (Tick All That Apply)	
	PERSONAL DETAILS			
9	ADDRESS DETAILS		Coach	
	MY COURSE RECORD			

You will then be asked to answer questions about the nature of your role. Please indicate if you are a **Society Referee** or a **Community Referee** (club, school, university).

If you are a **Society Referee**, please first select your **Society** and then select your affiliated **Club / University** and/or **School**.

MY COURSE RECORD	Match Official		
RESULTS ARCHIVE	How Long Have You Been A Match Official?*		
RESET PASSWORD	Years*	Please select	~
	Are You*	Society Referee	~
TERMS OF USE	Which Society*	Please select	~
	Club / University*	Not linked to club/university	~
	School	Not linked to school	~

If you are a Community Referee , please select your affiliated Club / Univers

	Match Official		
RESET PASSWORD	How Long Have You Been A Match Official?*	Plaze salart	~
UMS USER GUIDANCE	Months*	Please select	~
IMS OF USE	Are You*	Community Referee (club / university / school)	~
	Club / University*	Not linked to club/university	~
ESSIBILITY	School	Not linked to school	~
NTACT US			

PLEASE NOTE: If you are not affiliated to any clubs please leave the selections as '**Not linked to club/university**' and '**Not Linked to School**'. Then, click '**Next**' to continue to the next section.



STEP 7

If you indicated that you are not affiliated to a **Club / University** or a **School** you will now be asked to select a '**Local Authority of Residence**'.

Please select your local authority from the dropdown list and click 'Next'.

PLEASE NOTE: If you selected a Club / University or a School you will not be asked this question.

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Ø	GAINCONE		,			
	DASHBOARD					
Н	CLUBS & SCHOOLS	Match Official Registration - Local Authority				
Hà	MY CLUB / SCHOOL			_		
ž	MY PROFILES		Local authority of residence*			
	PERSONAL DETAILS		Please select	~		
9	ADDRESS DETAILS		+ BACK NEXT +			
	MY COURSE RECORD					

STEP 8

You will be asked to provide detail on the qualifications you hold. All qualifications are relevant.

The information you provide in this section will be checked against Scottish Rugby's records to ensure that we hold the most accurate information on your qualification history.

DASINGOARD		
	The information you provide in this section will be checked against So	ottish Rugby's records to ensure that we hold the most accurate information on your qualification
MY CLUB / SCHOOL	history.	
	Please tick the box next to each qualification you have achieved since qualifications will be verified by Scottish Rugby before they appear or	2005 (select all that apply). If known, please also indicate the date and venue of the course. All your SCRUMS record.
MY PROFILES	If you have completed a qualification with any other sporting governi provide proof of completion before your SCRUMS record is updated.	ng body or organisation you can indicate this at the bottom of the form but you will need to
PERSONAL DETAILS	Coaching	
ADDRESS DETAILS	UKCC - Level 1	
	UKCC - Level 2	
MY COURSE RECORD	UKCC - Level 3	
	UKCC - Level 4	
	World Rugby Sevens - Level 1	
RESULTS ARCHIVE		

Please tick the box next to each qualification you have achieved since 2005. If known, please also indicate the date and venue of the course.

PERSONAL DETAILS	Coaching			
ADDRESS DETAILS	UKCC - Level 1			
	Venue	Date of completion: Enter Month 🖌 Enter Year	~	
MY COURSE RECORD				



STEP 9

If you have completed any other relevant rugby qualifications with another sporting governing body or organisation, you can provide those in the '**Other**' section.

Click 'Add another qualification' if you need to add more than one. Then, click 'Next' when complete, to continue to the next section of the form.

MY PROFILES	Have you completed any other rugby qualifications with a different organisation, for example a governing body in a different country? Yes 🗸	
PERSONAL DETAILS	Type of qualification:	
ADDRESS DETAILS	Coaching	
MY COURSE RECORD	Name of qualification:]
	Organisation that delivered qualification:	
RESULTS ARCHIVE		
B RESET PASSWORD	Date of completion: Enter Month 🗸 Enter Year 🗸	
SCRUMS USER GUIDANCE		
DOWNLOADS		
TERMS OF USE		
PRIVACY POLICY		

PLEASE NOTE: All qualifications will be verified by Scottish Rugby before they appear on your **SCRUMS** record.

STEP 10

On this final page you can review the information you have provided. You will see separate sections for '**Match Official Profile**' and '**Qualifications**'.

	Scottish Rugby Management System	TOMMY MATCH OFFICIAL	NEW RUGBY CLUB RFC	O LOGOUT
G GAUNDINE				
Mashboard				
CLUBS & SCHOOLS	Match Official Profile			
Haar MY CLUB / SCHOOL	Type: Community Referee (club / university / school)			
MY PROFILES	Local authority: South Lanarkshire			
PERSONAL DETAILS	Match Officiating			
ADDRESS DETAILS	Refereeing Level 1 Delivered by Scottish Rugby (03/2023)			
MY COURSE RECORD				
	Qualifications			
RESULTS ARCHIVE	Match Officiating			
B RESET PASSWORD	Refereeing Level 1 Delivered by Scottish Rugby (03/2023)			
SCRUMS USER GUIDANCE DOWNLOADS	яламт			



STEP 11

Once you are happy with the information you have priveded click '**Submit**' to create your Match Official Profile.



You have now successfully created your Match Official Profile, which you can access from the '**My Profiles**' section on **SCRUMS**.

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dashboard	Tommy A Wright	Create Coach / Match Official Profile	Player Profile	Match-Official Profile		

LOGIN TO SCRUMS

You can login to your account at any time from the **SCRUMS** main login page, here: <u>https://scrums.scottishrugby.org/login</u>

Forgot your Password? Don't worry you can reset it from the **SCRUMS** main login page, here: <u>https://scrums.scottishrugby.org/password/reset</u>

F	Email	
r	Password	
_) Remember Me	
Fe	orgot Password?	Log in \rightarrow
	Not a member already?	Register Here
	Access a Youth Account	Parent Access